

Springport Free Library
July 15, 2026
Library Board of Trustees Meeting Minutes

DRAFT

Attendees: Trustees – Jeanne Hardy, Jim Young, Sabrina Shepherd, Kim Hooper, Candice Cortes, Barbara Casper; Library Director, Carla Piperno-Jones; Trustees absent: Amanda O’Grady

Board President Jeanne Hardy, called the regular board meeting to begin at 6:34pm.

Old Business:

1. The July 17, 2026, Library Board of Trustee Meeting minutes were reviewed.
Jeanne Hardy made a motion to accept the June 17, 2026, Board of Trustees Meeting. Kim Hooper seconded the motion. The motion was open for discussion. The Trustees voted 6 - 0 to accept the motion.
2. The June 2026 Financial Officers Report was presented and discussed.
Jim Young made a motion to accept the report. Jeanne Hardy seconded the motion. The motion was open for discussion. The Trustees voted 6 – 0 to accept the motion.
3. Library Director Carla Piperno-Jones presented the July 15, 2026, Director’s Report.
Key items included:
 - a) Carla shared a positive assessment of the first leg of the summer program. Local author, Lise Tracy read from her published book “Mean Green Lima Bean”. Local resident Joan Parsnik, the illustrator of Lise’s book, was also there to share the fun. Happy participants planted bean seeds in cups to bring home. During next week’s program - “Dinosaur Dig”, children will be able to dig for dinosaur eggs on the beach at Frontenac Park. This program will provide the perfect time to promote the newest free museum pass Carla has been able to procure from the Museum of the Earth. This new pass provides free admission for two adults and one child to the highly regarded “hands-on” museum located in the Ithaca area. The summer reading programs will continue to be held every Tuesday evening at Frontenac Park, beginning at 6:30pm.
 - b) On Monday, July 13, 2026, Carla reported that the new Polaris software program, “Polaris Leap”, was installed onto the library’s server. During this time, access to the library’s catalog and operating system was restricted. The new programming is different from the previous Polaris software. Both Carla and Heather are scheduled to be trained in the new system. Part of the new training will include the newest upgrades to Finger Lakes Library’ System’s cybersecurity software. Trustee Amanda O’Grady will also be joining Carla and Heather during these training meetings.
 - c) Carla highlighted the continued use of the library’s community room by local groups and organizations. In the past month, the Farley’s Point HOA, the Majong Club, student tutoring, and Cayuga County social services have been using this space on a regular basis. In addition to these groups, community members benefited from the “cooling station” the library provides during the hot summer days.

Jeanne Hardy made a motion to accept the July 15, 2026, Directors Report. Kim Hooper seconded the motion. The motion was open for discussion. The Trustees voted to accept the motion, 6 – 0.

4. Trustee Kim Hooper presented detailed information that she received from HR1 and Paychex for their payroll services. The trustees discussed the costs and benefits of each payroll company. Kim will contact library bookkeeper, Scott Zippel, to share the ideas presented in this discussion and to gain his insights. The trustees would like to meet the needs of the staff and to provide optimal financial structures and practices for the library.
5. Carla and Sabrina provided an update on the progress and status of flood abatement in the basement. Though the flooding has not been as severe as it was before the new gutters were installed, there is still water seeping into the basement. A concern regarding nearby tree roots was discussed. Carla and Sabrina are continuing to work with Zerillo Construction L.L.C. to address repairs that have been previously approved by the board.

New Business:

There was no new business introduced to this meeting.

Trustee President Jeanne Hardy adjourned the regular meeting of the Board of Trustees at 7:37 pm.

Respectfully submitted by Barbara Casper

Recording Secretary