

Springport Free Library

May 20, 2026

Library Board of Trustees Meeting

Minutes

Attendees: Trustees – President Jeanne Hardy, Trustees Amanda O’Grady, Candice Cortes, and Jim Young; Library Director, Carla Piperno-Jones; Bookkeeper absent: Scott Zippel; Trustee absent: Sabrina Shepherd, Barbara Casper, and Kim Hooper.

Board President, Jeanne Hardy called the regular meeting to begin at 6:40 pm.

Library Director Carla Piperno-Jones informed the trustees that their Certificates for completing part of the mandatory annual training sessions are in from the April meeting with Sarah Glogowski, Director with the Finger Lakes Library System and the certificates will be kept on file at the Springport Free Library. Carla also reminded Trustees that they need to complete 1 more hour of mandatory training for compliance and that there are webinars and trainings for that on the Finger Lakes Library System website.

Old Business:

1. The April 15, 2026, Library Board of Trustee Meeting minutes were reviewed. Trustee Jim Young made a motion to accept the minutes from April 15, 2026, Board of Trustees Meeting. Trustee Amanda O’Grady seconded the motion. The motion was open for discussion. The Trustees voted 4-0 to accept the motion.
2. The April 2026 Financial Officers Report was reviewed and discussed. Trustee, Amanda O’Grady noted that WB Mason may have cheaper ink rates than Amazon for purchase. Book shed sales going well, Trustee Jim Young has been continuing work in the book shed, and a sign has been added to the book shed per his advice that dictionaries, magazines, and such are not accepted. President, Jeanne Hardy made a motion to accept the report. Jim Young seconded the motion. The motion was open for discussion. The Trustees voted 4-0 to accept the motion.

3. Library Director Carla Piperno-Jones presented May 20, 2026, Director's Report.

Key items included:

- a. Volunteer Christy Cooper is working on getting elevator quotes from several companies. Trustee Amanda O'Grady provided some additional Vendor directly to Christy for quotes. Christy will report back to the board once some proposals have been received.
- b. Bookkeeping, Scott Zippel is currently working to update the Internal Financial Control narrative. Once the updates are complete, they will be provided to the board for approval. Following approval it will be added to the library website.
- c. Library Director, Carla Piperno-Jones is currently working on a Five-Year-Long plan, which is a state mandated policy. Once that is completed it will be brought before the board for approval, then added to the library website as well.
- d. The Cricut workshop was a great success held by Trustee, Sabrina Shepherd. Another workshop will be planned sometime this year as many people are interested in this.
- e. The recent repairs to the exterior of the building seem to be keeping the basement from flooding but still monitoring it.
- f. Many thanks noted Volunteer Berneta Terry for help with outside landscaping, Volunteer Lori Brown for help with the book shed, and John Kula for a generous donation of Legos for the Children's Play Area.

Jeanne Hardy made a motion to accept May 20, 2026, Director's Report. Amanda O'Grady seconded the motion. The motion was discussed. The Trustees voted to accept the motion, 4-0.

New Business:

1. Discussion on replacing and repairing cement patches with Gunite patches on remaining walls of the building. Following the meeting, Trustees and the Library Director walk to the exterior of the building to view the areas that need attention. Carla will be working on getting estimates to bring to the board at a future meeting.
2. Trustee, Amanda O'Grady discussed the Cayuga County Youth Bureau grant opportunity, and the Library Director will work on ideas for youth programing and costs to submit with the application. Applications should be due around July/August due to the former Director of the Youth Bureau leaving.

Board President Jeanne Hardy adjourned the regular meeting of the Board of Trustees at 7:50 pm.