

Springport Free Library
July 15, 2025
Library Board of Trustees Meeting Minutes

DRAFT

Attendees: Trustees - President Christy Cooper, Trustees Jim Young, Jeanne Hardy, Sabrina Shepherd, Barbara Casper; Library Director Carla Piperno-Jones. Trustee absent: Laurie Waldron

Board President, Christy Cooper called the regular board meeting to begin at 6:46 pm.

Old Business:

- I. The June 25, 2025, Library Board of Trustee Meeting Minutes was reviewed.
Jim Young made a motion to accept the report. Christy Cooper seconded the motion. The motion was open for discussion. The Trustees voted 5-0 to accept the motion.
2. The June 2025 Financial Report prepared by Library Bookkeeper Scott Zippel was reviewed.
Christy Cooper made a motion to accept the report. Jim Young seconded the motion. The motion was open for discussion. The Trustees voted 5-0 to accept the motion.
3. Library Director Carla Piperno-Jones presented the July 15, 2025 Director's Report. Key items included:
 - a) Carla reported the success of the current summer reading program, emphasizing how the connection with the Village Community Program also located at Frontenac Park and facilitated by Sabrina Shepherd has created more participation and positive feedback.
Trustees also thanked Sabrina for her time and positive efforts.
Sabrina will be submitting appropriate 1099 forms to bookkeeper Scott Zippel for payment of her work. These payments had been preapproved by the library trustees in previous regular Board of Trustee meetings.
 - b) With appreciation, Carla announced that library patron, John Goeke has made a donation to the library which can be used pay for new shelving in the basement. Carla would like to sort out older uncirculated young adult books located in that area to determine how many bookshelves may be needed and would also like to work around the flood abatement project to determine the type of bookshelves that should be purchased. She would like to begin this project in the fall.
 - c) With the continued help of the FLLS technology specialists, Carla will be able to bypass the Microsoft glitch that has affected the use of Word on the new circulation computer by using Groupon. The Groupon software has been acquired, and the software be installed soon.
 - d) Library Assistant, Heather Schenck has begun to purchase preapproved gaming systems for the main library floor. She has also begun to investigate if the older systems can be resold.
 - e) Carla reported that Doug Wood has repaired two broken bookshelves. Board President, Christy Cooper has signed a Letter of Appreciation to give to him for his services.
 - f) The branches of the tree that were overhanging the northern property border of the library were trimmed. This was a concern of the affected neighbor and Christy Cooper was available at the time to work through this process. Board Trustees thanked Christy as well.
 - g) Carla is continuing to pursue the final and official status of DRI funding and has emailed Allisandra D'Aquanni of the NYS Office of Planning, Development & Community Infrastructure. Carla is still waiting for a response.

- h) After checking with the library bookkeeper, it was suggested that the new library bags unveiled last month could be distributed without cost to library patrons. Trustees agreed with this suggestion.
- i) Carla reaffirmed that beginning in August, the library will be open on Wednesdays from 2:00pm to 8:00pm. Carla and Heather will continue to announce this new day of services and hours on the library's Facebook page and its home webpage, as well as through daily communication with patrons.
- j) Carla continues to investigate the possibility of purchasing a Kanopy License for library patrons and acquiring contact information on repair services for the Ithaca Gun grandfather clock.

Jeanne Hardy made a motion to accept the July 15, 2025, Directors Report, Barb Casper seconded the motion. The motion was discussed. The Trustees voted 5-0 to accept the motion.

- 4. Carla indicated that the library gutters need to be cleaned out. The trustees discussed this need and agreed. President Christy Cooper will help Carla investigate possible local businesses that could provide these services.

New Business:

- 1. Because the library will be open on Wednesday nights beginning in August, future regular Board of Trustee meetings will now be held in the basement meeting area.

Board President Christy Cooper adjourned the regular meeting of the Board of Trustees at 7:34 pm.

Respectfully submitted by Barbara Casper

Recording Secretary