

DRAFT

Attendees: Trustees - President Christy Cooper, Trustees Jim Young, Laurie Waldron, Sabrina Sheperd, Barbara Casper; Library Director Carla Piperno-Jones. Trustee absent: Jeanne Hardy

Board President, Christy Cooper called the regular board meeting to begin at 6:33 pm.

Guest Recognition: Library Director Carla Piperno-Jones introduced Sabrina Sheperd who is interested in becoming a member of the library's Board of Trustees. The Trustees welcomed Sabrina to the meeting.

Old Business:

1. The November 20, 2024, Regular Board of Trustee Meeting minutes were presented. Trustees decided previously during December 18, 2024 regular board meeting to table the acceptance of the minutes, because two of the four trustees present were absent from the November 20, 2024 meeting. Laurie Waldron made a motion to accept the November 20, 2024 meeting minutes. Christy Cooper seconded the motion. The motion was open for discussion. The trustees voted to accept the motion, one Trustee abstained.
2. The December 18, 2024, Regular Board of Trustees Meeting minutes were presented. Jim Young made a motion to accept the minutes. Laurie Waldron seconded the motion. The motion was discussed. The trustees voted 4:0 to accept the minutes.
3. The December 2024 Financial Report prepared by Library Bookkeeper Scott Zippel was reviewed. Trustees discussed the water bill and its increase. They agreed to see if this trend continued into the next scheduled billing period. Jim Young made a motion to accept the December 2024 Bookkeeper's report. Christy Cooper seconded the motion. The motion was open for discussion. The Trustees voted 4-0 to accept the motion.
4. Library Director Carla Piperno-Jones presented the January 15, 2025, Director's Report. Key items included:
 - a) The library will host a Valentines Day program to be held on Friday, February 7, 2025 with fun games planned for the participants. Carla and library trustees thanked Sabrina Sheperd organizing and facilitating this event.
 - b) Carla and Scott Zippel have begun to prepare the library's 2024 Annual Report. It will be presented to the Board of Trustees at the February regular board meeting for approval and then it will be submitted to the New York State Department of Library Development.
 - c) Carla reported that twenty-eight holiday "take and make" craft kits were distributed to patrons and their families. Patrons used the basement play area to enjoy the craft projects included in the kits.
 - d) Carla attended the December FLLS Director's meeting. She reminded trustees to complete their chosen state mandated two-hour training modules, and to also complete the mandatory sexual harassment training sessions before the end of the year. Carla shared

three website resources – the Mid-Hudson Library Trustee Book Club, The Finger Lakes Library System, and the Empire State Library Network HR training websites.

- e) At the request of the trustees, Carla will invite Finger Lakes Library System Director Sarah Glogowski to attend a future Springport Free Library Board of Trustees meeting

Laurie Waldron made a motion to accept the January 15, 2025, Director's Report. Christy Cooper seconded the motion. The motion was open for discussion. The Board of Trustees voted 4 – 0 to accept the motion.

- 5. Library Director Carla Piperno-Jones presented copies of the Paid Prenatal Leave Law from the New York State Department of Labor. The Trustees read and discussed the document and the library's corresponding proposed policy. Christy Cooper made a motion to accept the Springport Free Library's policy for Paid Prenatal Leave. Jim Young seconded the motion. The motion was open for discussion. The trustees voted 4:0 to accept the motion.

New Business:

- 1. Jim Young made a motion to accept Sabrina Sheperd as a Springport Free Library Trustee, with a term beginning on January 15, 2025, to January 2030. Christy Cooper seconded the motion. The motion was discussed. The trustees voted 4:0 to accept the motion. The trustees thanked Sabrina for volunteering to be on the Board of Trustees for a five-year term.
- 2. Christy Cooper made a motion to accept Laurie Waldron as a Springport Free Library Trustee, with a term beginning on January 15, 2025, to January 2030. Barbara Casper seconded the motion. The motion was voted 4:0 to accept the motion. The trustees thanked Laurie for volunteering to be on the Board of Trustees for a five-year term.
- 3. Christy Cooper made a motion to accept the following as trustees, officers and the bookkeeper of the Springport Free Library for the year, 2025. The motion included:
Board President and Trustee – Christy Cooper, Vice-President and Trustee – Laurie Waldron, Recording Secretary and Trustee – Barbara Casper, Bookkeeper – Scott Zippel, Trustees – Jeanne Hardy, Jim Young and Sabrina Sheperd.
Jim Young seconded the motion. The motion was discussed. The trustees voted 5:0 to accept the motion. The trustees thanked everyone for their continued support of the library and its patrons.

Board President Christy Cooper adjourned the regular meeting of the Board of Trustees at 7:41 pm.

Respectfully submitted by Barbara Casper

Recording Secretary