

Springport Free Library  
December 18, 2024  
Library Board of Trustees Meeting Minutes

DRAFT

Attendees: Trustees - President Christy Cooper, Trustees Jim Young, Laurie Waldron, Barbara Casper;  
Library Director Carla Piperno-Jones

Board President, Christy Cooper called the regular board meeting to begin at 6:42 pm.

Old Business:

1. The November 20, 2024, Regular Board of Trustee Meeting minutes were presented. Trustees decided to table the acceptance of the minutes, because two of the four trustees present were absent from -the November 20, 2024 meeting.
2. The November 2024 Financial Officer's Report was reviewed.  
Jim Young made a motion to distribute \$1,500 of the FLLS given Collection Development Grant money to e-content, and the remaining \$500 of the grant money to fund e-content. Christy Cooper seconded the motion. The motion was open for discussion. The Trustees voted 4 —0 to

The Board of Trustees discussed their appreciation for all of the time and service that Bookkeeper Scott Zippel has volunteered to the library this year, and for many years as the library's bookkeeper. Christy Cooper made a motion to provide a \$100 gift certification for Bookkeeper Scott Zippel in recognition for his efforts as the SFL Bookkeeper. Jim Young seconded the motion. The motion was open for discussion. The Trustees voted 4-0 to accept the motion.

Barb Casper volunteered to acquire the gift certificate at CAFÉ 108, and will deliver the certificate to Scott.

The Board of Trustees reviewed the final Springport Free Library 2025 Proposed Budget that was approved at the November 20, 2024, Regular Board Meeting.

3. Library Director Carla Piperno-Jones presented the December 17, 2024, Director's Report. Key items included:
  - a) Sabrina Shepard's interest in serving on the Board of Trustees beginning in January 2025. The Board of Trustees shared unanimous appreciation for her interest. They extended this appreciation and asked Library Director, Carla Piperno-Jones to invite Sabrina to attend the January 2025 Regular Board of Trustees Meeting.
  - b) The Gingerbread House Decorating Program was a great success. The Trustees discussed possible programs that could be organized for the 2025 New Year.
  - c) Carla attended the December FLLS Director's meeting via Zoom.
    - Updated Record Retention Laws were reviewed at the meeting. Carla has provided a copy of these laws at the library's circulation desk.
    - The directors also reviewed New York State's Pre-Natal Care Law that begins on January 1, 2025. Clara shared a suggested policy with the Board of Trustees. The Board reviewed the policy of which Carla will finalize and will share with Board members for their approval.

- d) Carla reported that the Springport Free Library received monetary donations from Mrs. Ann Murphy, Mr. John Goeke, and Dr. Terry Miller. The Board of Trustees extended their great appreciation for their generosity. President Christy Cooper has sent thank you cards to the benefactors. Thank you!

Jim Young made a motion to accept the December 17, 2024, Director's Report. Laurie Waldron seconded the motion. The motion was open for discussion. The Board of Trustees voted 4 – 0 to accept the motion.

New Business: There was no new business introduced at this meeting.

Board President Christy Cooper adjourned the regular meeting of the Board of Trustees at 7:23 pm.

Respectfully submitted by Barbara Casper

Recording Secretary