

Springport Free Library
October 16, 2024
Library Board of Trustees Meeting Minutes

DRAFT

Attendees: Trustees - President Christy Cooper, Trustees Jeanne Hardy, Laurie Waldron, Jim Young, Barbara Casper; Library Director Carla Piperno-Jones

Board President, Christy Cooper called the regular board meeting to begin at 6:35 pm.

Old Business:

1. The September 18, 2024, Regular Board of Trustee meeting minutes were reviewed. Jeanne Hardy made a motion to accept the September 18, 2024, Regular Board Meeting Minutes and Laurie Waldron seconded the motion. The motion was open for discussion. The Trustees voted 4 — O, with Trustee Jim Young abstaining, to accept the minutes
2. The September 2024 Financial Officer's Report was reviewed. Jim Young made a motion to accept the September 2024 Financial Report, Laurie Waldron seconded the motion. The motion was open for discussion. The Trustees voted 5 — O to accept the August 2024 Financial Report.
3. Library Director, Carla Piperno-Jones, presented the October 16, 2024, Director's Report. Highlighted items included:
 - Carla reported the great success of "Paint and Sip", the library's first adult program organized by Sabrina Shepherd. Forty-two people participated in the event. Carla indicated that a November program is currently being planned. The Trustees shared their appreciation for Sabrina's efforts to create new and engaging programs for community adults.
 - The library's application for the Downtown Revitalization Initiative Forward Grant has not yet been reviewed by the standing grant committee. Carla reported that she will continue to attend these meetings and that she hopes that our library's application will be reviewed at their next meeting.
 - Carla has continued her efforts to contact Andy Fayette of Power Wash, LLC. to wash the exterior of the book shed. She is also waiting for a response from the Time Smith company about fixing the library's Ithaca Gun standing clock.
 - Carla will be attending the Finger Lakes Library System's Annual Meeting that will be held on Friday, September 20, 2024, in Ithaca.
 - Carla reported that the library is ready for Halloween night with 250 treat sized bags ready for the trick or treaters. Halloween will be held on a Thursday night, during regular hours.

Christy Cooper made a motion to accept the October 16, 2024, Director's Report. Laurie Waldron seconded the motion. The motion was open for discussion. The Trustees voted 5 — 0 to accept the Director's Report.

4. The Trustees reviewed the Financial Officer's 2025 Proposed Budget. Trustees suggested and discussed adding an additional income line, entitled "Fund Balance" with the initial amount of \$2,400, to realign the amount of Income with that of Expenses.
Trustee Jim Young made a motion to pass the 2025 Proposed Budget prepared by the library's Financial Officer, adjusted, and including a new income line entitled "Fund Balance" of \$2,400.00. Trustee Laurie Waldron seconded the motion. The motion was open for discussion. The Trustees voted 5 – 0 to accept the motion.

The Trustees shared their great appreciation to Financial Officer Scott Zippel for all the time and efforts he has volunteered to provide for the library. It is through his work that this library is able to remain financially solvent and so as to provide the community with its many services. Thank you Scott!!

5. Trustee President, Christy Cooper called an Executive Session at 7:16 pm.
The Executive Session ended at 7:19 pm.
 - a) Trustee Jim Young made a motion to increase the 2025 salary by 4% for Library Director, Clara Piperno-Jones, to \$35,100. Trustee Laurie Waldron seconded the motion. The motion was discussed. The Trustees voted 5 – 0 to accept this motion.
 - b) Trustee Jim Young made a motion to increase the 2025 salary of the Library Assistant Director, Heather Schenck, by one dollar to \$22.00 per hour. Trustee Laurie Waldron seconded the motion. The motion was discussed. The Trustees voted 5 – 0 to accept this motion.
6. Carla and the Trustees continued the discussion about developing a digital library newsletter to be sent to interested patrons. Trustee Barb Casper will continue to create a blueprint for this newsletter, in the hope that the first edition will be emailed to interested patrons in November.

New Business: No new business was presented.

Board President Christy Cooper adjourned the regular meeting at 7:37 pm.

Respectfully submitted by Barbara Casper

Recording Secretary