

Springport Free Library
September 23, 2024
Library Board of Trustees Meeting Minutes

Attendees: Trustees - President Christy Cooper, Trustees Jeanne Hardy, Laurie Waldron, Barbara Casper; Library Director Carla Piperno-Jones

Not Present: Trustee, Jim Young

Board President, Christy Cooper called the regular board meeting to begin at 6:37 pm.

Old Business:

1. The August 21, 2024, Regular Board of Trustee meeting minutes was reviewed. Jeanne Hardy made a motion to accept the August 21, 2024, Regular Board Meeting Minutes and Laurie Waldron seconded the motion. The motion was open for discussion. The Trustees voted 4 — O, to accept the minutes

2. The August 2024 Financial Report was reviewed. Laurie Waldron made a motion to accept the August 2024 Financial Report, Jeanne Hardy seconded the motion. The motion was open for discussion. The Trustees voted 4— O to accept the August 2024 Financial Report.

3. Library Director, Carla Piperno-Jones, presented the September 18, 2024, Director's Report. Highlighted items included:
 - Carla presented data that showed the number of attendees to this year's summer reading program. The number of attendees showed that 112 Children, 16 teens and 34 adults participated in this year's programming.
 - Sabrina Shepherd has agreed to organize and lead fall and winter adult programs for the library. The first program, "Paint and Sip", is scheduled to be held on October 3, 2024. There are already many patrons who have signed up to participate in this event.
 - Carla has contacted Andy Fayette of Power Wash, LLC. He has agreed to power wash the book shed in October.
 - Carla is also in the process of contacting the Time Smith company to determine the status of their interest in fixing the library's Ithaca Gun standing clock.
 - Carla attended the Aurora Library's 125 Year Anniversary Celebration. She reported that the event was enjoyable and well-attended.
 - Carla will continue to attend the Downtown Revitalization Initiative Forward Grant meetings. At this point, larger monetary requests for grant money have taken precedence in the public meetings. Carla anticipates that presentations for smaller projects such as our library's flood abatement grand request, will begin during the next meeting.

Christy Cooper made a motion to accept the September 18, 2024, Director's Report. Laurie Waldron seconded the motion. The motion was open for discussion. The Trustees voted 4 — O to accept the Director's Report.

4. Carla and the Trustees continued the discussion about developing a digital library newsletter to be sent to interested patrons. Trustee Barb Casper will begin to develop a prototype of a newsletter and will also investigate how to create a QR Code that can be added to library materials (such as book marks and pamphlets) to provide patrons with easier access to the library's website.

New Business:

1. Carla reported that the emerging holes found in the back lot near the book shed have been filled in by Trustee Jeanne Hardy. The Trustees discussed this development and thanked Jeanne for her help.
2. Carla reported that a tree branch is rubbing on the library roof. Bonnie Quay, who lives adjacent to the library (north of property line) offered to ask Cranebrook Tree Removal to see if they would be willing to trim this branch while they are trimming trees on her property. Carla indicated that she is willing to ask the company for a work bid from this company. Christy Cooper made a motion to Bonnie Quay acquire a bid from Cranebrook Tree Removal, to trim the tree on the library property that is currently in contact with the library roof. Jeanne Hardy seconded the motion. The motion was discussed. The Trustees voted 4-0 to accept the motion.
3. Carla provided copies of the Proposed 2025 Budget that was prepared by Library Bookkeeper, Scott Zippel. The Trustees discussed the proposed budget and the fiscal needs of the library, aligned with the library's mission and patron services. Christy Cooper made a motion to propose a \$3,500 budget request to be included into the 2025 Union Springs School District Budget Referendum, for a total of \$95,500. Barbara Casper seconded the motion. The motion was open for discussion. The Trustees voted 4 – 0 to approve this resolution. Carla will contact Bookkeeper Scott Zippel and will ask him if he is willing to create a letter of this proposal, that can be sent to the Union Springs Central School District office.

Board President Christy Cooper adjourned the regular meeting at 8:00 pm.

Respectfully submitted by Barbara Casper

Recording Secretary