

Springport Free Library
January 17, 2024
Library Board of Trustees Meeting Minutes

Attendees: President Christy Cooper, Trustees Jeanne Hardy, Laurie Waldron, Barbara Casper; Library Director Carla Piperno-Jones; Library Bookkeeper, Scott Zippel; absent: Jim Young

Board President Christy Cooper called the regular board meeting to begin at 6:34 pm.

Old Business:

1. The December 20, 2023, regular Board of Trustee meeting minutes were reviewed. There were typo errors with Carla's name, and Scott Zippel was not present at the meeting. Jeanne Hardy made a motion to accept the edited December 20, 2023, Regular Board Meeting Minutes, and Laurie Waldron seconded the motion. The motion was open for discussion. The Trustees voted 4 – 0, to accept the edited minutes.
2. The December 2023 Financial Report was presented by Bookkeeper, Scott Zippel. Christy Cooper made a motion to accept the December 2023 Financial Report, Jeanne Hardy seconded the motion. The motion was open for discussion. The Trustees voted 4 – 0, to accept the report.
3. Carla Piperno-Jones presented the January 17, 2024, Director's Report.
Highlighted items included:
 - Clara extended her recognition and appreciation of Union Springs Mayor, Robert Thurston, and Generations Bank for securing grant funds for the Village from Generations Bank that totaled \$50,000. The Springport Free Library received \$10,000 from these funds. Library trustees shared their great appreciation to Generations Bank and Mayor Thurston for these highly valued funds. Trustee President Christy Cooper will write thank you notes which will be sent to Generations Bank and Mayor Robert Thurston.
 - Two successful and fun holiday craft programs were held for families at the library in December. Photos were posted on the library's Facebook page.
 - Carla and library staff have begun plans to create solar eclipse programs in the spring, and Carla will be attending a future FLS training for the 2024 Children's Summer Reading Programs.
 - Trustees were reminded to meet mandatory training of two hours and were also reminded to complete their on-line training on preventative sexual harassment.
 - Clara and Scott have begun to gather information and prepare this year's Annual Report for New York State.
 - Jim Young met with representatives from Woodford Brothers, LLC at the library, to discuss the library's basement and foundation. Jim will share this information at the next Board of Trustees meeting in February.

Christy Cooper made a motion to accept the January 17, 2024 Director's Report. Jeanne Hardy seconded the motion. The motion was discussed. The Trustees voted 4 – 0 to accept the January 17, 2024, Director's Report.

Laurie Waldron made a motion to invite FLLS Director Sarah Glogowski to a regular board meeting this year, to investigate the Springport Free Library Charter's span of community boundaries. Christy Cooper seconded the motion. The motion was open to discussion. Trustees voted 4-0 to accept this motion.
Carla will contact Sarah to invite her to a future trustee meeting.

4. Trustees discussed the desire to find a trustee who is willing to become the Financial Officer. No motion was made.

New Business

1. Library Director Carla Piperno-Jones presented a letter from the Union Springs Fire Department that described the 2024 Fund Drive. Library trustees discussed contributing to the Union Springs Fire Department. Barb Casper made a motion that the Springport Free Library donate \$100.00 to the Union Springs Fire Department. Laurie Waldron seconded the motion. The motion was discussed. The Trustees voted 4 – 0 to accept the motion.
Library Director Carla Piperno-Jones will contact Bookkeeper Scott Zippel to make this donation.
2. Library Director, Carla Piperno-Jones reported that Stephanie, of Cleaning by Stephanie, had inquired if the trustees would like her to complete this year's annual "deep cleaning" service, at a discounted rate. Trustees discussed the need for this service. Laurie Waldon made a motion to pay \$300.00 to Cleaning by Stephanie to conduct a deep cleaning service. Christy Cooper seconded the motion. The motion was discussed. The Trustees voted 4 -0 to accept the motion.
Carla will contact Stephanie and will contact Bookkeeper Scott Zippel to secure payment.

Board President Christy Cooper adjourned the regular meeting at 7:35 pm.

Respectfully submitted by Barbara Casper

Recording Secretary