

DRAFT

Attendees: President Christy Cooper, Trustees Jeanne Hardy, Jim Young, Robin Greer, Laurie Waldron, Barbara Casper; Library Director Carla Piperno-Jones

Board President Christy Cooper called the regular board meeting to begin at 6:29 pm.

Old Business:

1. The June 21, 2023, Regular Board of Trustee minutes were reviewed.
Jim Young made a motion to approve the edited June 21, 2023, Regular Board Meeting Minutes, and Robin Greer seconded the motion. The motion was open for discussion. The Trustees voted 6 — 0, June 21, 2023, Board of Trustees meeting.
2. The June 2023 Financial Report was reviewed.
Trustees discussed the cancellation of Amazon Prime Account and investigating how to update and improve contractual agreements with library directors and assistant directors within the Finger Lakes Library System.

Christy Cooper made a motion to approve the June 2023 Financial Report, Jeanne Hardy seconded the motion. The motion was open for discussion. The Trustees voted 6 — 0, to approve the June 2023 Financial Officer's Report.

3. Carla Piperno-Jones presented the July 19, 2023, Director's Report. Highlighted items included:
 - a) The successful ongoing summer reading program, which included and Ithaca Science Center's reptile program, "Story Laurie", as well as the upcoming "Didgeridoo Down Under" program.
 - b) A positive update on the ongoing donations and sales from the library's Book Shed.
 - c) The statistics of circulation and on-line library checkouts from January-July 2023 show active use of library resources. There were 9,760 books in circulation, of which 158 audiobooks and 331 eBooks, along with 81 inter-library books that were received by our library patrons.

Jim Young made a motion to approve the July 19, 2023, Director's Report. Christy Cooper seconded the motion. The motion was discussed. The Trustees voted 6 — 0 to approve the July 2023 Director's Report.

4. The August 2, 2023 Special Meeting Minutes were reviewed.
Jim Young made a motion to approve the August 2, 2023 Special Meeting Minutes. Jeanne Hardy seconded the motion. The motion was discussed. The Trustees voted 6 — 0 to approve the August 2, 2023 Special Meeting minutes.
5. The July 2023 Financial Report was reviewed.
Trustees suggested that a new budget line showing the Book Shed book income should be added to future financial reports.

Jim Young made a motion to approve the July 2023 Financial Report. Laurie Waldron seconded the motion. The motion was discussed. The Trustees voted 6 — 0 to approve the July 2023 Financial Report.

6. Carla Piperno-Jones presented the August 2023 Director's Report. Highlighted items included:

a) The continued success of the summer reading program. One hundred and eleven children and adults attended three evening programs. The ability of the library to hold in-person events, one of which at Frontenac Park, along with the online Page-Turner programming has been advantageous. These programs have enhanced the library and village government partnership.

b) Carla shared her great appreciation to Jill Hand for installing and maintaining the story board walk at Frontenac Park. Jill Hand has also begun to organize the upcoming crafts and museums programming.

c) At the Village of Springport's 175th Anniversary celebration, Carla was able to set up a table for the library. Carla was able to talk to Cayuga Country Sheriff, Brian Schenck, who indicated his interest in contributing to the summer reading program.

Carla also talked to Kari Terwiliger about applying for the NY Forward Project Grant to help secure funds that could be used to repair the library building's foundation.

The Trustees discussed the application for this grant. Carla indicated that the grant application is due on September 30, 2023. She will complete the required report. Carla will also invite Kari Terwiliger to the next library Board of Trustee's September 20, 2023 meeting, to help us understand the grant and the application process.

d) The Girl Scouts will complete the installment of the handicap ramp for the Book Shed. The library trustees agreed to provide funds in the future, if this group is unable to obtain all through their current fund drive.

Jim Young made a motion to approve the August 2023 Director's Report. Robin Greer seconded the motion. The motion was discussed. The Trustees voted 6 — 0 to approve the August 2023 Director's Report.

Old Business

1. Jim Young provided an update for the stucco repair project. Included in this update were answers from Yantch Plaster and Stucco Systems, LLC to questions that the library trustees had in regard to their cost proposal. The Trustees discussed the company's responses, along with the time frame, final costs, and library fund availability.

Jim Young made a motion to accept the June 21, 2023 project cost proposal of \$34,200 to Yantch Plaster and Stucco Systems, LLC. to repair the exterior stucco walls of the Springport Free Library, with anticipated additional costs for flashing and caulking which will be completed by respected trade union subcontractors. Jeanne Hardy seconded the motion. The motion was discussed. The Trustees voted 6 — 0 to approve this motion.

President Christy Cooper indicated that she would sign this contract.

Robin Greer will contact Scott Zippel, the Springport Free Library Financial Officer about creating a new Capital Building Reserve Fund budget line for this and future projects. The trustees will review this process at the September 2023 trustee meeting.

Board President Christy Cooper adjourned the regular meeting at 7:49 pm.

Respectfully submitted by Barbara Casper

Recording Secretary