

DRAFT

Springport Free Library
April 19, 2023
Library Board of Trustees Meeting Minutes

Attendees: President Christy Cooper, Trustees Jeanne Hardy, Jim Young, Barbara Casper; Library Director Carla Piperno-Jones

Trustees not present: Robin Greer, Laurie Waldron

Board President Christy Cooper called the regular board meeting to begin at 6:31 pm.

Old Business:

1. The March 15, 2023, Regular Board of Trustee minutes were reviewed.
Jim Young made a motion to approve the March 15, 2023, Regular Board Meeting Minutes, and Christy Cooper seconded the motion. The motion was open for discussion. The Trustees voted 4 — 0, to approve the minutes of the March 15, 2023, Board of Trustees meeting.
2. The March 2023 Financial Report was reviewed.
Jim Young made a motion to approve the February 2023 Financial Report, Christy Cooper seconded the motion. The motion was open for discussion. The Trustees voted 4 — 0, to approve the March 2023 Financial Officer's Report.
3. Carla Piperno-Jones presented the April 19, 2023, Director's Report. Key items included:
 - a) Carla has been planning this year's summer reading programs, set to take place on Tuesday nights in July at 6:30 pm. A new story walk to Frontenac Park is being created by Jill Hand.
 - b) Carla has arranged for Sarah Glogowski, the director of the Finger Lakes Library System, to meet with the trustees during May's regular board meeting. She will review the library by-laws; specifically, 10.4 and 10.6 which address the number of trustees and quorum guidelines. She will also provide guidance regarding the copy of the library charter that should be in the State records in Albany.
*** *Carla provided printed copies of Springport Free Library's By-Laws to each trustee, to read and review before attending May's board meeting.
 - c) Carla provided an update regarding the brass plaque that is being fabricated for the Buffalo Roam painting.
 - d) Carla attended the Finger Lakes Library System's summer reading program meeting. It was in an in-person meeting. She was able to learn new ideas for children's programming.

Christy Cooper made a motion to approve the February 2023 Director's Report. Jeanne Hardy seconded the motion. The motion was discussed. The Trustees voted 4 — 0 to approve the motion.

Old Business

1. Christy Cooper and Robin Greer were able to look at the holdings included in the library's Safety Deposit Box which is located the Cayuga Lake National Bank. They created an updated list of

what is secured in the box. Included in this collection was the actual copy of the Springport Free Library's legal Charter.

2. Saxton Electric provided the library with a project proposal to replace fluorescent ballast lighting with LED lighting in the library. The trustees discussed Saxton's proposal, and the need to replace the ballasts, highlighting the related emergency call that was made in February.

Christy Cooper made a motion to Saxton Electric's proposal of \$3,575.00, providing materials and labor needed to replace the library's fluorescent lighting with LED fixtures. Jeanne Hardy seconded the motion. The motion was discussed. The Trustees voted 4 – 0 to approve the motion.

Jim Young agreed to contact Saxton Electric to let them know that the trustees accepted their proposal.

3. Carpet House will be installing the new carpet on Monday and Tuesday, May 8-9, 2023. The trustees agreed to help move the books and other items on Saturday and Sunday (May 6-7, 2023) before installation, and to also replace these items afterward on Wednesday and Thursday (May 10-11, 2023). It was agreed that the library be closed during Monday, Tuesday, and Thursday (May 8, 9, and 11). Jim Young indicated that he would investigate if members of the local Boy Scout troop would like to help the trustees move materials.
4. Plans for the Library Open House were discussed, and it was decided that final plans, such as the date, time, and activities, will be determined at the next board meeting.

New Business:

1. Carla provided the contract signed on April 18, 2023, by David Gould, the Chairperson of the Cayuga County Legislature, and Christy Cooper, the President of the Springport Library, which grants \$3,500.00 from Cayuga County to the Springport Free Library for services the library provides to Cayuga County residents.
2. Carla provided a copy of the letter from Stefanie Hecht Foster which was sent to the library and which included with a donation of \$500.00 to the library, in memory of John Kula. Board members discussed their appreciation of this generous donation.

Board President Christy Cooper adjourned the regular meeting at 6:45pm.

Respectfully submitted by Barbara Casper

Recording Secretary