

Attendees: President Christy Cooper, Trustees Jeanne Hardy, Robin Greer, Laurie Waldron, Barbara Casper; Library Director Carla Piperno-Jones

Absentees: Jim Young

Board President Christy Cooper called the regular board meeting to begin at 6:48pm.

Old Business:

1. The November 16, 2022 Regular Board of Trustee minutes were reviewed.
Laurie Waldron made a motion to accept the November 16, 2022, Regular Board Meeting Minutes, and Christie Cooper seconded the motion. The motion was open for discussion. The Trustees voted 5 — 0, to approve the November 16, 2022 minutes.
2. The November 2022 Financial Report was reviewed.
Robin Greer made a motion to accept the November 2022 Financial Report, Christy Cooper seconded the motion. The motion was open for discussion. The Trustees voted 5 — 0, to approve the November 2022 Financial Officer's Report.
3. The 2023 Proposed Budget was reviewed.
Members reviewed this proposed budget. Included in this discussion was their previously approved motion to adjust lower the Building and Grounds budget line to \$3,500 and to increase the Cleaning budget line to \$6,500, to meet anticipated increased cleaning payments. Robin Greer made a motion to accept the Proposed 2023 Springport Library Budget, Christy Cooper seconded the motion. The motion was open for discussion. The motion to accept the proposed 2023 budget was approved by the Board of Trustees, 5 — 0.
4. Carla Piperno-Jones presented the December 21, 2022, Director's Report.
 - A) Carla explained the Finger Lakes Library System's "Diverse BookFinder Analysis Tool" that was used to evaluate FLLS member libraries inventory of children's books. The full range of data from all FLLS member libraries was 2% to 12%. The data showed that 7.3% of the Springport Free Library's books fell into that range, with the lowest representation in First/Native American Nations and Bi/Multi/Mixed Race books. Carla will use this data to improve our library's holdings.
 - B) Thanks to the efforts of Library Assistant, Heather Schenck, from January until April, the library will offer an online program entitled Page Turner Adventures. This portal will offer a variety of activities such as story times, author visits, crafts, and games. Carla would like to follow up with in-person programming in June and July, and then return to on-line programming in August, when a larger number of younger patrons are involved in summer camps and vacation Bible schools.
 - C) On Tuesday, Dec. 13, Carla will be meeting with FLLS computer networking director Rex Helwig, to review our computers and networking services.
 - D) Cleaning services from Cleaning by Stephanie has begun. Carla and the Trustees are happy with the initial deep clean service and polishing.

Robin Greer made a motion to accept the December 21, 2022, Library Directors Report, Christy Cooper seconded the motion. The motion was opened for discussion. The Trustees voted to approve the December 2022 Library Director's report, 5 - 0.

5. Board and Trustee Education and Training
Carla reminded Trustees of their responsibility to attend at least two hours of training in 2023, and to report such training using Self-Assurance of Trustee Education Activity Completion Form. She distributed copies of the Springport Free Library Trustee Education Policy, and the Activity Completion forms to all trustees.
6. Building and Grounds:
Laurie Waldron provided fellow Trustees with carpet samples from Carpet Warehouse. Board members agreed that they favored Penze Carpet Tile: Faithful 2647.
Members agreed that the library will need to hire additional professionals to help move books and bookshelves when the carpet is installed. They would like to have the carpet installed during March or April 2023.
Laurie Waldron will continue to be the library's liaison with Carpet House for this project.

New Business

1. Carla presented and explained FLLS Computer Network Services Manager, Rex Helwig's email (12/6/22), outlining terms and conditions for the current Spectrum internet services, and the optional Verizon FIOS services. The Trustees discussed and weighed the impact and benefits of both services.
Christy Cooper made a motion to change Springport Free Library internet services to Verizon FIOS, at a cost of \$360 (which reflects a 70% discount allowed for FLLS member libraries) for one year, to be paid by the Springport Free Library in July 2023. Robin Greer seconded the motion. The motion was discussed. The motion was approved by the Board of Trustees, 5 – 0.
2. Christy Cooper reported that the library received donations from Betsy Koon and Judith Appel. Thank you notes have been sent to both beneficiaries.
3. A slate for the 2023 Board of Trustees was discussed and the following members were nominated for the following positions:
Board President – Christy Cooper
Board Vice President – Laurie Waldron
Board Financial Officer – Robin Greer
Board Recording Secretary – Barbara Casper
Robin Greer made a motion to accept this slate for the 2023 Board of Trustees. Jeanne Hardy seconded the motion. The motion was open for discussion. The motion was approved by the Board of Trustees, 5:0.
4. Carla and Robin introduced concerns about security within the library and the new shed. Board members discussed this concern and agreed that security cameras could help offset and record possible misdeeds and/or vandalism.
Laurie made a motion to allow Carla and Robin to research appropriate security cameras, and purchase two such cameras with the best reviews and at the best price. Christy seconded the motion. The motion was discussed. The motion was approved by the Board of Trustees, 5 -0.

Board President Christy Cooper adjourned the regular meeting at 7:43 pm.

Respectfully submitted by Barbara Casper

Recording Secretary