

- New York Times Book Review
- Publishers Weekly

Acquisitions Procedures: The public library has a number of selectors on the staff, each responsible for a different level of collection development:

- The library director of the main library has the responsibility for the overall selection and maintenance of all materials and formats within the collection of the library. This responsibility is monitored by the library staff, and is delegated to these individuals as a result of their education, training, experience, and job classification.
- All materials and formats are selected or approved for the library's collection by staff members within that library, who are qualified to do so by reason of education, training, experience, knowledge of subject area, and job classification.

Special Collections: Maintain a local history collection based upon important figures or events related to our location or service area. The library often receives donations of local historical importance. These materials shall be cataloged and maintained for the benefit of the members of the library community.

Maintenance and Weeding: Weeding and collection maintenance are based on the availability of newer, updated resources or the circulation statistics and use of materials. Publication date, circulation history, and the physical condition of the resource are all factored into maintenance and weeding. The Springport Free Library may decide there are areas of the collection that are important to the community (e.g. genealogy collections and local history collections), and material may not be regularly weeded from these identified collections. While reports and automation have made weeding easier, evaluating collections should be executed with a trained librarian, as certain titles (classics, local interest, backlist for authors about to release a new title after a long hiatus) may be worth keeping on the shelves despite low usage statistics — especially if only one library in the consortium or interlibrary loan group owns and will loan a copy.

Policy Revision

No policy remains valid forever. Internal or external changes may impact a library policy and result in the need for policy revision. All library policies, including the selection policy, should be reviewed for necessary revisions on a regular schedule.

1) Removing Outdated Statements

Many selection policies reference intellectual freedom documents such as the American Library Association's Library Bill of Rights. Frequently a copy of the actual document is appended to the policy. The School Library Bill of Rights is referenced in many school district selection policies. Created by the American Association of School Libraries in 1955, the document was withdrawn by the association in