

permissions to handle the monies. A motion was made by trustee Patricia Vaughn to accept the Narrative, and place the Narrative in the library policies manual. The motion was seconded by trustee Robin Greer. The motion passed unanimously.

The board discussed general maintenance of the library building. Trustee Robin Greer is following up with a contactor concerning soffit repair. Trustee Jim Young is looking into our basement flooding issues. The library director will look into contacting contractor Doug Wood about hanging the Yates Buffalo painting.

The library director mentioned that both she, and bookkeeper Scott Zippel are working on the state annual report. They will have the Annual Report ready for formal board approval at the February board meeting. After board approval, the report will be forwarded to the Finger Lakes Library System for their approval and then submitted to the New York State Department of Library Development.

The library staff is in the process of writing several grants and putting together a children's summer reading program. The staff will continue to report on progress to the board of trustees.

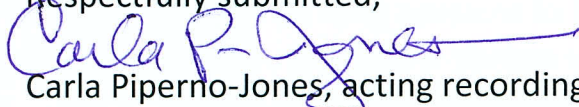
The trustees discussed of the Finger Lakes Library System website link to sexual harassment training. All the trustees will take the state mandated online training. When the training is completed by both the staff, volunteers and board members, a Certificate of Completion will be placed in the library Records.

The library board approved the addition of, library assistant Heather Schenck and children's librarian Jill Hand, to the list of approved library credit card holders. The board approved allowing general donations to go towards the library matching art funds budget line. Trustee Jim Young recommended giving board approval on each donation moved into the art fund..

The meeting was adjourned at 8:15 PM.

The next board meeting is scheduled for 6:30 PM February 16, 2022.

Respectfully submitted,



Carla Piperno-Jones, acting recording secretary