

Springport Free Library
January 19, 2022
Springport Free Library Board Meeting Minutes

In attendance:

Trustees Christy Cooper, Patricia Vaughn, Robin Greer, James Young, Michelle Lowrie, Jeanne Hardy & Gretchen Weir

Director Carla Piperno-Jones

Bookkeeper Scott Zippel

Absent: No absentees

- A motion was made by trustee Christy Cooper to accept the December 2020 board meeting minutes. The motion was seconded by trustee Robin Greer. The motion was unanimously approved.
- A motion was made by trustee Christy Cooper to approve the January Treasurers Report. The motion was seconded trustee Robin Greer. The motion was unanimously approved.
- A motion was made by trustee Patricia Vaughn to approve the January Director's Report. The motion was seconded by trustee Christy Cooper. The motion was unanimously approved.

The was general discussion of library board member duties and responsibilities. A motion was made by Christy Cooper to accept Jeanne Hardy as a new trustee. Her term of office to begin January 2022. Trustee Patricia Vaughn seconded the motion. The motion was passed unanimously. New trustees were greeted and welcomed. It was mentioned that the board is still looking for a trustee to fill the position of board recording secretary.

Library Assistant Heather Schenck is working to update the library website to include a space for uploaded board meeting documents. It was mentioned uploading records to library websites is a New York State mandate.

Bookkeeper Scott Zippel presented the board of trustees with an Internal Control Narrative. His excellent work, lays out the way money is handled at the Springport Free Library. The Narrative shows where the monies are, and who has